

How to View and Approve Your Students Course Plan and PGP Access via Unique Link in Guardian Email

1. Select the Unique Link the guardian email.

Your student's Course Plan (MS) is ready for you to review. Click the link below to review and approve their plan.

[Click to review and approve](#)

Your student has recently completed their Course Plan in SchoolLinks, which outlines the courses they intend to take during the 2024-2025 school year.

Counselors have reviewed and approved your student's course plan based on their previous and current courses.

Parent participation in this process is critical to the success of your student. Please review your student's course plan and approve by signing their 2023-2024 Course Plan.

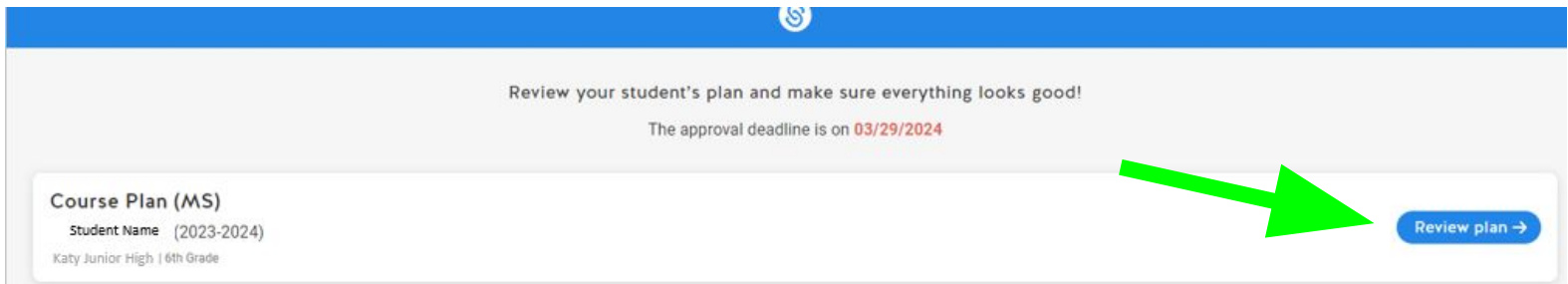
Even though your student's Course Plan may cover multiple years, we are only requesting your approval for the courses that your student will take in the next school year, 2024-2025. Please only comment with concerns on next year's courses. Students and parents have the ability to review all messages and comments in SchoolLinks.

You can access the Course Plan immediately using the direct link above.

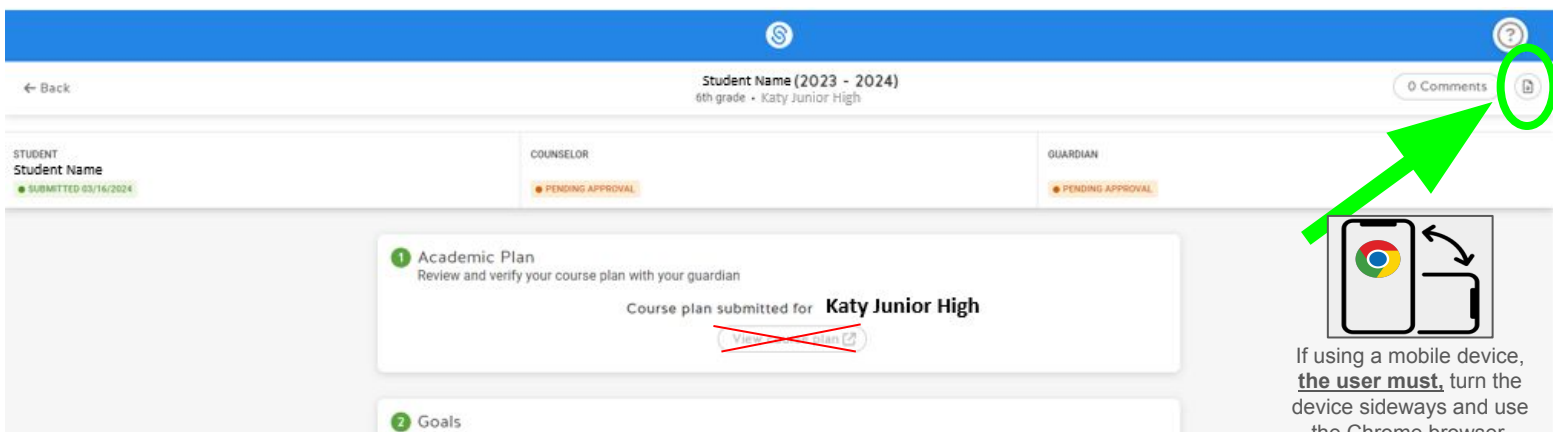
For more information, you may also review [this video](<https://www.loom.com/share/19b7b154031843b598b280f97cb8116b>) which walks through the process of approving your student's course plan.

Note that this Course Plan is a list of proposed courses and not a guaranteed student schedule. Courses will be selected and finalized based on availability and student eligibility. Your student's schedule will be confirmed and communicated prior to the beginning of the fall semester after scheduling has been completed.

2. Select Review Plan



3. At the top, right-hand corner, select the icon to view a pdf version of your child's course plan.



If using a mobile device, **the user must**, turn the device sideways and use the Chrome browser.

3. After reviewing the plan, close the pdf, and scroll to the bottom of the page type your name to electronically sign the plan. Then click the **Approve** button to approve your child's personalized plan

← Back Student Name (2023 - 2024) 6th grade • Katy Junior High 0 Comments

Goals

- Post Secondary Plans
Undecided
- Career Exploration
Substance Abuse and Behavioral Counseling
- Career Cluster
Human Services
- College Goal
Undecided
- Major Goal
Human Services, General

Approve plan

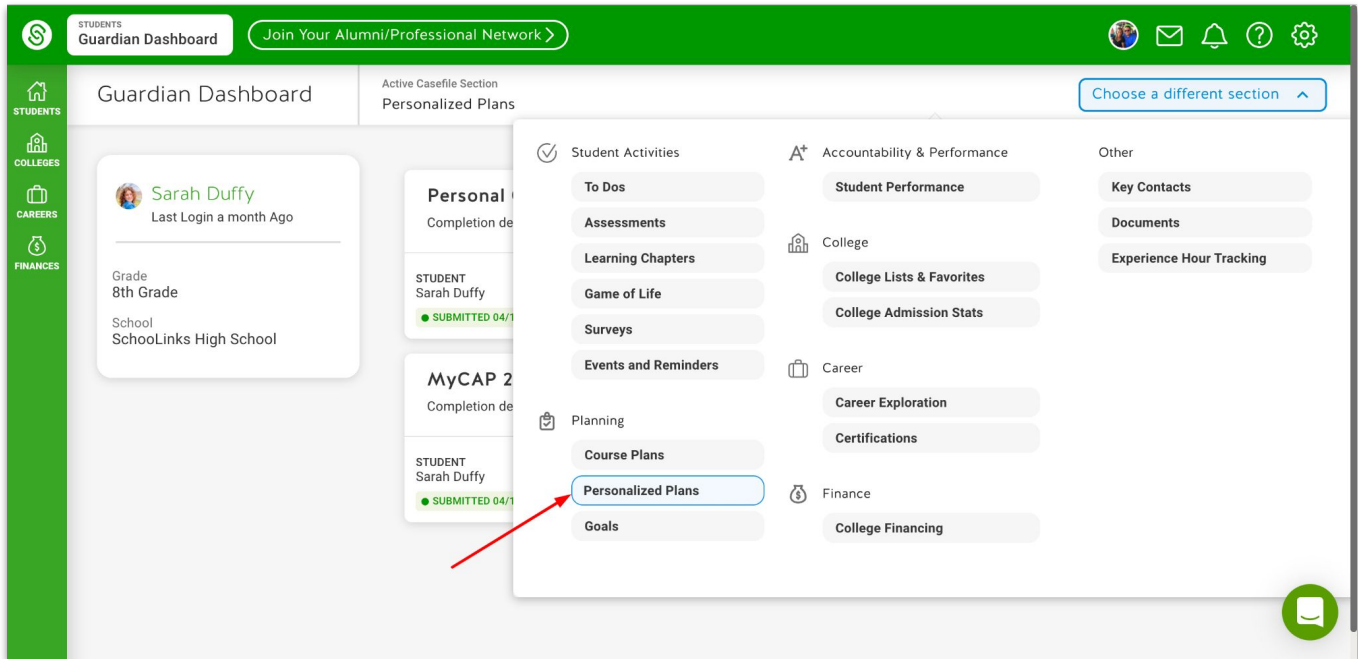
Sign your name below as an indication that you've reviewed this student plan.

Signature

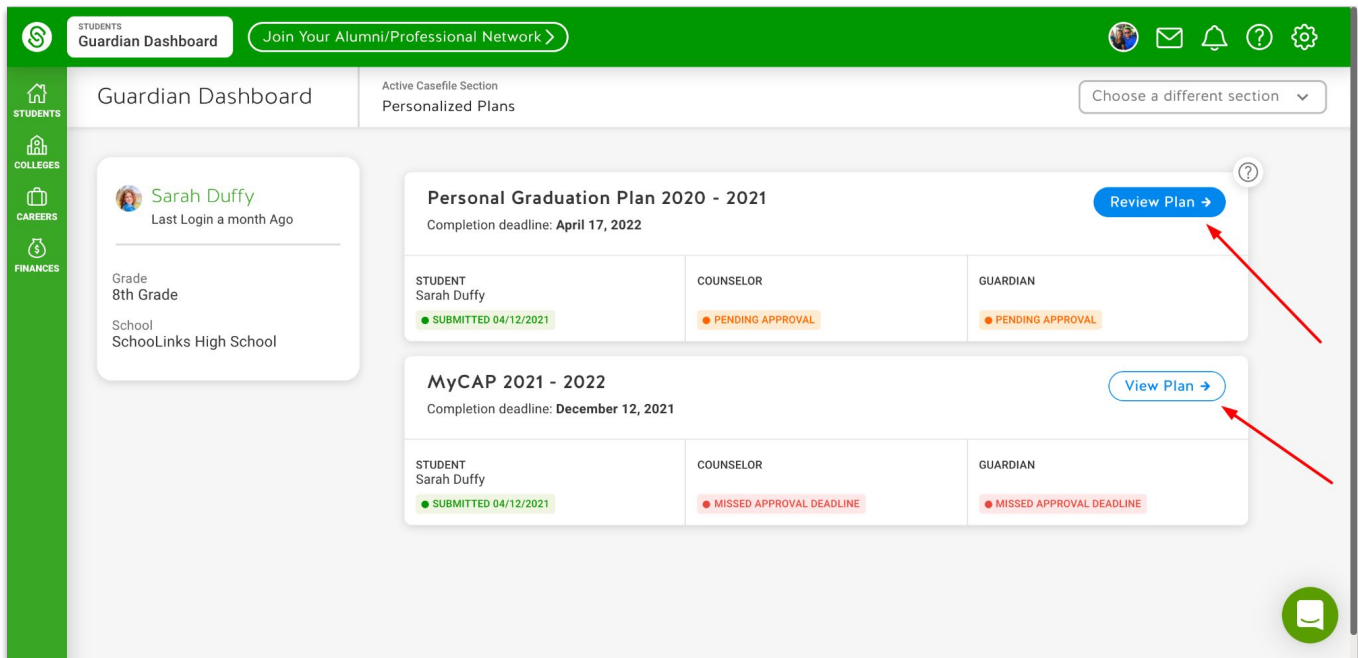
4. If you need to request changes to a student's plan leave a comment directly on the plan (this will be visible to both the counselor and the student)

How to View and Approve Your Students Course Plan and PGP Via SchoolLinks Login

1. Navigate back to the Casefile Sections dropdown and then select **Personalized Plans**.



2. Click View Plan for the current school year plan. You can also view an older plan with the Review Plan button.



3. After reviewing the plan, at the bottom of the page type your name to electronically sign the plan. Then click the **Approve** button to approve your child's personalized plan
4. If you need to request changes to a student's plan leave a comment directly on the plan (this will be visible to both the counselor and the student)

DISTRICT Personalized Plans Join Your Alumni/Professional Network >

← Back Sarah Duffy (2020 - 2021)
8th grade • SchoolLinks High School

Review the plan below and approve it at the bottom of the page.
To request changes before approving, [add a comment](#) and we'll notify the student.

SchoolLinks Public Schools
Personal Graduation Plan

Completion deadline
April 17th, 2022

STUDENT	COUNSELOR	GUARDIAN
Sarah Duffy ● SUBMITTED 04/12/2021	● PENDING APPROVAL	● PENDING APPROVAL

1 Career Interest Inventory

Personality Profile
ISFJ (Introversion, Sensing, Feeling, Judging)

Personality Traits
Quiet, Friendly, Responsible, Conscientious, Loyal, Considerate, Kind, Stable, Practical

2 Goals

Post-Secondary Plans

For more support visit **SchoolLinks Help Center** to view more information like [this article](#).